

University of Bonn Data Privacy Statement

(Last updated June 2020)

1 Which data is gathered?

We process the data that you enter in the system within the scope of your application for a professorate. This includes your salutation, title, name, forename, nationality¹ as well as contact address (including telephone number and email address). The entry of further personal data such as date of birth, place of birth, family status and number of children is optional. Other necessary information pertaining to your qualifications and previous career is also recorded.

2 Why is personal data processed (purpose)?

The data specified above is processed or generated to facilitate the flow of the appointment procedure.

This includes:

- The clear identification of your person.
- Contact with you before, during and after the appointment procedure to ensure a complete information flow.
- Evaluation of your suitability and compilation of an applicant ranking.
- Enabling access to data to answer any questions which arise after the appointment procedure.
- The provision of proof that the procedure was conducted correctly and properly.

3 The use of personal data in the legitimate interests of the University of Bonn and the faculty involved in the procedure

The data listed in point 1 is used to implement the appointment procedure. The University of Bonn and the faculty involved in the procedure will deploy technical and organizational measures to ensure the protection of your privacy rights.

4 Recipients of the data

The persons involved in the appointment procedure are permitted to view the personal data provided by the applicant for the purposes of implementing the procedure. The persons involved in the appointment procedure include:

- The members of the appointment committee.
- The chairperson of the appointment committee and their office staff.
- The responsible members of staff in the Dean's office involved or the University administration.
- The administrative staff of the appointment portal.

¹ We welcome applications from scientists of all nationalities. The University of Bonn is internationally recognized as one of the leading research universities in Germany and we aim to increase the proportion of scientists with foreign citizenship.

- The external reviewers not belonging to the University of Bonn (these persons may only view the personal data of the persons whom they are reviewing).

The data provided by the applicant also constitutes the basis for the work of the committee sittings. The data is evaluated in reports written and submitted to the faculty council, the senate and the Rectorate. The functioning of the appointment procedure requires the transmission and thus the processing of the personal data provided by the applicant to external reviewers. The involvement of external reviewers in the process means that the applicant's personal data is communicated to third parties.

The persons involved in the appointment procedure will be granted access to your data for the purposes outlined above. In addition to the data specified under point 1, this information includes the status of the applicants as "employment offer accepted" or "employment offer rejected".

5 The legal basis of data processing

Personal data is processed on the basis of art. 6 para 1 p. 1 b) GDPR in connection with §18 DSG NRW. Optional information is processed on the basis of art. 6 para. 1 S. 1a) GDPR.

6 Duration of storage

Your data will be stored for up to six months after the conclusion of the appointment procedure. We do not accept any liability for the storage, use and transmission of data by third parties for which you have provided separate consent.

7 Right of rescission

You have the right to rescind your data protection consent at any time. Rescinding consent does not affect the legality of the data processing performed before the point of rescission on the basis of the consent provided (rescission with effect for the future). Please address your rescission to the responsible person. Their contact data is listed under point 8.

Submission of a rescission prior to the conclusion of the appointment procedure will prevent continued participation in the appointment procedure at the University of Bonn.

8 Name and contact data of the responsible person

Responsibility for the processing of personal data is held by:

The University of Bonn
Regina-Pacis-Weg 3
53113 Bonn, Germany
Email: kommunikation@uni-bonn.de

9 Name and address of the Data Protection Officer at the University of Bonn

Data protection officer
Dr. Jörg Hartmann

Genscherallee 3
53113 Bonn, Germany
Email: joerg.hartmann@uni-bonn.de

Deputy:
Eckhard Wesemann
Division 1, Dept.1.0
Regina-Pacis-Weg 3
53113 Bonn, Germany
Email: wesemann@verwaltung.uni-bonn.de

10 Information about the rights of those affected

The Data Protection Regulation gives you the following rights:

- The right to be informed (art. 15 GDPR and §34 BDSG)
- The right to object (art. 21 GDPR and §36 BDSG)
- The right to data portability (art. 20 GDPR)
- The right to erasure (art. 17 GDPR and §35 BDSG)
- The right to restrict processing (art. 18 GDPR)
- The right to rectification (art. 16 GDPR)

If you wish to exercise one or any of these rights, please contact the Data Protection Officers (see 9).

You also have the right to lodge a complaint with the regulating authority:

Landesbeauftragte für Datenschutz und Informationsfreiheit Nordrhein-Westfalen

Postfach 20 04 44

40102 Düsseldorf

Phone: +49 211 384240

Email: poststelle@ldi.nrw.de

Website: <https://www.ldi.nrw.de/>